

How to Self-Enroll your dependent(s) – Requiring a Visa

Enrolling in the plan is simple. Read the important information below before clicking on the link to ensure you enroll your dependent(s) correctly.

IMPORTANT INFORMATION:

- *This plan is only applicable to dependents who are residing in Spain for 90+ days, therefore requiring a visa.*
- *If your dependent is residing in Spain for less than 90 days with you, you can enroll them under the Main Plan.*
- Dependent(s) coverage dates cannot exceed the coverage dates of the Primary Insured. The “Primary Insured” is the employee/faculty member abroad on a COSM-related business/program the dependent will be traveling with.
- You must have a valid credit card to pay.
- If you have more than one dependent, you will need to use this link each time to enroll them.
- Dependent means spouse, partner or child.

SELF-ENROLL DEPENDENT(S):

Policy Number	Click on the Link to Enroll:	Monthly Rate
25 GLM N16816826-S	https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=COSM-EMP-SPAIN-DEP	\$90.49

Once successfully enrolled you will receive an email from CISI Enrollments (enrollments@culturalinsurance.com), subject line: **CISI Materials**, containing your:

- Participant ID Card
- Consulate Letter
- Brochure
- Claim Form
- Information on how-to create a myCISI log in
- Link to download the **CISI Traveler App**
- Along with other helpful insurance information