

### *How to Self-Enroll your dependent(s)*

Enrolling in the plan is simple. Read the important information below before clicking on the link to ensure you enroll your dependent(s) correctly.

#### **IMPORTANT INFORMATION:**

- Dependent(s) coverage dates cannot exceed the coverage dates of the Primary Insured. The "Primary Insured" is the employee/faculty member abroad on a COSM-related business/program the dependent will be traveling with.
- If you are enrolled under the Main plan, enroll your dependent using link #1. If you are enrolled in the Spain plan, please use link #2\*.**  
**\*The Spain plan is only for those who require a visa for Spain (will reside in Spain for 90+ days).**
- You must have a valid credit card to pay.
- If you have more than one dependent, you will need to use this link each time to enroll them.
- Dependent means spouse, partner or child.

#### **1. SELF-ENROLL DEPENDENT(S):**

Policy Number	Click on the Link to Enroll:	
26 GLM N16816826	<a href="https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=COSM-OIP-DEP">https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=COSM-OIP-DEP</a>	
<b>RATES</b>		
Insured	<b>Up to 2 weeks (1-14 days)</b>	<b>Monthly (15 or longer)</b>
Per Dependent	\$46.75	\$93.81

#### **2. SPAIN PLAN - SELF-ENROLL DEPENDENT(S):**

Policy Number	Click on the Link to Enroll:	
26 GLM N16816826-S	<a href="https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=COSM-OIP-SPAIN-DEP">https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=COSM-OIP-SPAIN-DEP</a>	
<b>RATES</b>		
Insured	<b>2-Week (1-14 days)</b>	<b>Monthly (15 or longer)</b>
Per Dependent	\$53.06	\$106.47

Once successfully enrolled you will receive an email from CISI Enrollments ([enrollments@culturalinsurance.com](mailto:enrollments@culturalinsurance.com)), subject line: **CISI Materials**, containing your:

- Participant ID Card
- Consulate Letter
- Brochure
- Claim Form
- Link to download the CISI Traveler App and access the CISI Participant Portal