

How to Self-Enroll your dependent(s)

Enrolling in the plan is simple. Follow the instructions below.

IF YOU DO NOT FOLLOW THE EXACT INSTRUCTIONS BELOW, YOU MAY END UP PURCHASING THE WRONG POLICY.

To Get Started...

IMPORTANT INFORMATION

- Dependent(s) coverage dates cannot exceed the coverage dates of the Primary Insured. The "Primary Insured" is the student or faculty/staff member abroad on university-related business or study abroad program the dependent will be traveling with.
- If you have more than one dependent, you will need to use this link each time to enroll them.
- Dependent means spouse, partner, or child.
- You must have a valid credit card to pay.

Click on link A or B (whichever applies to your dependent(s)):

FOR DEPENDENT(S) TRAVELING INTERNATIONALLY (EXCEPT THOSE WHO REQUIRE A SPAIN VISA):

Policy #	Link to Enroll		
24 GLM N16816516	https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=RRU-DEP		
RATES:			
1-Week (1-7 days)	2-Week (8-14 days)	3-Week (15-21 days)	Monthly* (22 days or longer)
\$35.81	\$71.62	\$107.43	\$125.31

*Monthly Rate applies to any trip 22 days or longer

FOR DEPENDENT(S) TRAVELING TO SPAIN & REQUIRE A SPAIN VISA (Residing in Spain for 90+ days):

Policy #	Link to Enroll		
24 GLM N16816516-S	https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=RRU-SPAIN-DEP		
RATES:			
1-Week (1-7 days)	2-Week (8-14 days)	3-Week (15-21 days)	Monthly* (22 days or longer)
\$37.57	\$75.14	\$112.71	\$131.47

*Monthly Rate applies to any trip 22 days or longer

Once successfully enrolled you will receive an email from CISI Enrollments (enrollments@culturalinsurance.com), subject line: **CISI Materials**, containing your dependent's:

- Participant ID Card
- Consulate Letter
- Brochure
- Claim Form
- Information on how-to create a myCISI login
- Link to download the **CISI Traveler App**
- Along with other helpful insurance information